

THE STATE OF TEXAS  
CITY OF RIO HONDO  
COUNTY OF CAMERON

Rick Tello, Commissioner Place 1  
Margaret Perez, Commissioner Place 3  
Joseph Lopez, Commissioner Place 5

Steve Bocanegra, Commissioner Place 2  
Olga L. Gallegos, Commissioner Place 4

Gustavo Olivares  
Mayor

**Notice of a Regular Meeting of the  
City Commission of the City of Rio Hondo  
March 23, 2021**

Pursuant to Chapter 551, Tittle 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the governing body of the City of Rio Hondo, Texas will convene for a Regular Meeting at 6:30 p.m. on Tuesday March 23, 2021 at the **Civic Center** on the Second Floor of the Rio Hondo Municipal Building located at 121 N. Arroyo Blvd., Rio Hondo, Texas 78583.

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**PLEDGE OF ALLEGIANCE**

**UNITED STATES PLEDGE**

**INVOCATION:**

**Regular Agenda:**

1. Mayor's and Commissioner's Report
2. **Reports – Administration, Public Safety, Library, Senior Center, Public Works**
3. **Public Comment Period: *Please Note- The Public Comment Period is designated for hearing concerns regarding City of Rio Hondo Public Policy or City of Rio Hondo business for both items not on the Agenda and items listed on the agenda.***
4. Consideration and Action approving the February 23, 2021 and the March 9, 2021 City Commission minutes. (Ben Medina and Mayor Olivares).
5. Consideration and Action on a Resolution 2021-005 of the City Commission of the City of Rio Hondo, Texas authorizing the submission of a Texas Community Development Block Grant Program application to the Texas Department of Agriculture for the 2021-2022 Community Development Fund; and authorizing the Mayor or City Administrator to act as the City's Executive Officers and authorized representatives in all matters pertaining the City's participation in the Texas Community Development Block Grant Program. (Ben Medina, City Administrator).

6. Consideration and Action approving the City of Rio Hondo Citizen Participation Plan for the Texas Community Development Block Grant Program. (Ben Medina and Mayor Olivares).
7. Consideration and Action on a Resolution 2021-006 supporting City of Rio Hondo's application to the Texas Department of Transportation's 2019 Transportation Alternatives Set-Aside (TA)/Safe-Routes to School-Infrastructure (SRTS) Call for Projects. (Ben Medina and Gustavo Olivares Mayor)
8. Adjournment

Note: The City Commission for the City of Rio Hondo reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters, on the agenda as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

***Note: The Meeting is accessible to Americans with Disabilities. Persons with disabilities who plan to attend this meeting and who may need assistance, please call the City Secretary at (956) 748-2102, with at least twenty-four hours prior to the meeting.***



Gustavo Olivares

Mayor of the City of Rio Hondo

POSTED

I, City Secretary for the City of Rio Hondo, do hereby certify that this Notice of Meeting is a true and correct record and was posted in the bulletin board outside City Hall, and the bulletin board in the City Hall lobby, at 121 N. Arroyo Blvd, Rio Hondo, Texas 78583 and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

DATE:

TIME:

3/19/2020 3:00pm

City Administrator/City Secretary

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**City of Rio Hondo  
City Administration Office  
February 23, 2021**

**Briefing Paper**

**To: Mayor and City Commissioners**

**From: Ben Medina, City Administrator**

**Subject: Status of Projects**

**February 23, 2021**

Report for the Mayor and City Commission a briefing paper regarding the status of projects and any outstanding issues.

**Current Status:**

Mesquite Street Reconstruction under way all of the resident's called have been very positive and excited about the project.

Sheriff Garza will be having a drive-by Easter Egg hunt and City – County park on Saturday, March 27<sup>th</sup> from 1:00 to 3:00 pm.

Working with FEMA on Covid 19 reimbursement and the Winter Storm.

Staff will prepare a report of possible CDBG projects for your review and acceptance.

All Criminal Justice applications have been submitted ahead of the due date.

Congressman Vela on his website has the City of Rio Hondo is to receive \$580,000.

**Key Projects by Department:**

1. Library is working with the Rio Hondo ISD to expand the e-book program
2. Library patrons continues to increase.
3. Library is open 1-6 Monday – Friday.
4. Senior will continue with meals curb side beginning on Monday.
5. Public Works all grass cutting is done including alleys.
6. Public Works- has maintained the park and will paint the bathrooms.
7. Public Works all equipment is maintained and working.
8. Public Safety report will be presented at the meeting.

**Projects being solicited.**

10 ton AC for Library

Painting of City Hall

Reconstruction of City Hall bathrooms

Internet Service in Civic Center

## 4 MINUTES FROM A REGULAR MEETING ON March 9, 2021

The Government Body of the City of Rio Hondo, Texas met in a Regular Meeting on March 9, 2021 at 6:30 pm in the Commission Chambers at City Hall, with Mayor- Gustavo Olivares presiding, Mayor Pro Tem- Margaret Perez and Commissioners, Rick Tello- present, Esteban Bocanegra- present, Olga Gallegos- present, and Joseph Lopez- absent.

### PLEDGE OF ALLEGIANCE

Led by Mayor Gustavo Olivares

### INVOCATION:

Led by Commissioner Margaret Perez

### Regular Agenda:

1. Mayor's and Commissioner's Report  
No Reports
2. **Reports – Administration**  
COVID-19 Clinic; we were notified Monday, March 1, 2021. We had no long waits in line as we had 75 people per hour. A total of 395 immunizations were distributed, some school workers were included. Mr. Medina mentioned the parks opening by next meeting, possibly with masks. Cameron County Rental Assistance offers acceptance on water and electricity in 3 month increments when approved. Goes based off income and has to be 50% and below on a first come first serve basis.
3. **Public Comment Period: *Please Note- The Public Comment Period is designated for hearing concerns regarding City of Rio Hondo Public Policy or City of Rio Hondo business for both items not on the Agenda and items listed on the agenda.***

Thomas H. of 107 E Colorado addressed the Commission about the restrooms at Twin Palms RV Park. Stated that the all the restrooms were changed to unisex, and majority of the residents are against this change (12 complaints). He also stated that some residents will not be coming back to the park because of this. He then mentioned that he knew of 3 residents that would not be coming back to park next year.

4. Discussion and Action on selecting a project for the 2021-2022 Community Development Application. (Ben Medina and Mayor Olivares)

Mr. Medina stated that there are a lot of streets that don't have potholes. Heywood Street (106 to Nopales Street) are priority streets. Mr. Medina mentioned that the apartments behind the pizzeria have clay sewer lines that the staff has been patching up. The city is divided by 106 and trying to expand the water lines on Harris. Medina mentioned that the contract for this is due is May. Mayor Olivares asked how much it will take. Mr. Medina then mentioned that we would use \$350,000 for 4 projects. Mayor added that we get \$375,000 and need to decide what to do. We don't have enough funds to do all the streets and we've invested a lot of money into the water. Mayor Olivares said that we should stick to the plans that we have in place. Commissioner Esteban Bocanegra asked which sewer system is the most out of date. Mr. Medina said what do people see, sewer is

very important. There are no generators in lift stations to pump lift stations. Everything South of 106 is clay sewer lines, stating that both are just as important. Mayor then mentioned that there are more ways to get funds for water/ sewer than streets. Sewer parts are state funded; easier to get money for sewer/ water than streets. Commissioner Esteban Bocanegra said why don't we do part sewer and the rest for the streets. The Mayor Gustavo Olivares mentioned that there was not enough money to do both adequately. Motion to prioritize streets then sewer was made by Commissioner Esteban Bocanegra and was seconded by Commissioner Margaret Perez. The motion passed unanimously.

5. Discussion and Approval on Resolution 2021-003 designating a professional engineering firm for the 2021-2022 TXCDBG Community development Fund application and project implementation administered by the Texas Department of Agriculture. Mr. Medina presenting the scores received from Ambiotect Engineering, RE Garcia Engineering, GDJ Engineering and GM Engineering. Commissioner Margaret Perez asked how did the scores. Mr. Medina mentioned that numbers come from the scoring sheet that is based off of a lot of different things, especially experience. The form is supplied by the State. Mr. Medina added that they're all good qualifying engineers. They all have staffing and the capability. Mr. Medina review the ranking order of the Engineering firms with GM Engineering being the top score. Commissioner Tello stated that there was no Commissioner scoring the proposals. Mr. Medina explained that staff provides recommendations, and the Commission selects. The Mayor explained that the Commission does not score because of possible conflicts with firms such as lunches with firms. Commissioner Perez made the motion to select GM Engineering as the firm for the 2021-2022 CDBG Program seconded by Commissioner Bocanegra. The motioned passed with the positive vote by Commissioners Bocanegra, Perez, Gallegos and Commissioner Tello dissented and failed to comment.
6. Discussion and Approval on Resolution 2021-004 designating a professional engineering firm for the Boat Ramp Park Project Development and project implementation administered by the Texas Department of Wildlife and Legacy Foundation. (Ben Medina and Mayor Olivares).
7. Update and Action on the Truck Route. (Ben Medina and Commissioner Lopez)  
  
Mr. Medina stated that Commissioner had an updated on the Truck Route, but unfortunately absent. Mr. Medina state that Cameron County Administrator Pete Sepulveda had been invited by Commissioner Lopez to tour the Truck Route. Mr. Ronnie Garza comment on the truck route. No action was taken.
8. Consideration and Action purchasing 385-acre feet of agricultural "push water" from Cameron County Irrigation District Number 6 for the sum of \$10,750.00. (Ben Medina) Mr. Medina explained that this water is need for the Spring and Summer month to assure the City has raw water it needs. Commissioner Perez and Seconded by Commissioner Bocanegra to accept the price of the push water from Cameron County Irrigation District No. 6. The motion passed unanimously.
9. Adjournment  
Meeting was adjourned at 7:30 p.m.

## 4 MINUTES FROM A REGULAR MEETING ON February 23, 2021

The Government Body of the City of Rio Hondo, Texas met in a Regular Meeting on February 23, 2021 at 6:30 p.m. in the Civic Center at City Hall, with Mayor- Gustavo Olivares presiding and Commissioners, Rick Tello- Present, Olga Gallegos- Present, Margaret Perez- Present, Esteban Bocanegra- Absent and Joseph Lopez- Present.

### PLEDGE OF ALLEGIANCE

Mayor Gustavo Olivares led the pledge at 6:30 p.m.

### INVOCATION:

Led by Commissioner Margaret Perez

### Regular Agenda:

1. Mayor's and Commissioner's Report.  
Commissioner Joseph Lopez commented that he was grateful that nothing happened in town nor to the residents. Commissioner Margaret Perez asked if we had any news on the house and Mr. Medina mentioned that they have until March 23 before demolishing. Mayor Olivares thanked PD, Public Works and Administration. The freeze was not easy to maintain water and sewer plant. It takes time and effort. They kept the lift station going without power. Commissioner Joseph Lopez added that the water was still coming out murky. Mr. Medina then said they will flush more.
2. **Reports – Administration, Finance, Library, Senior Center, Public Works, Public Safety.**  
Mr. Medina reported that there were 3 leaks on Wednesday night, February 17<sup>th</sup> and they were all being repaired. Mr. Medina also mentioned that President Biden has declared Cameron County a disaster location providing public assistance of approximately \$2,000- \$4,000. Commissioner Rick Tello asked if the money goes to the county. Commissioner Margaret Perez asked what kind of things get fixed. Mr. Medina then mentioned water lines, pipes, stoves, etc. Mayor Olivares asked if there is any type of funding for those who were affected such as broken pipes. Commissioner Margaret Perez asked if there was going to be any reimbursements on the food that was in the resident's fridge and went bad. Commissioner Joseph Lopez then mentioned that they can claim their groceries if they have homeowner's insurance. Mayor Olivares mentioned that the sewer plant got fixed.
3. **Public Comment Period: *Please Note- The Public Comment Period is designated for hearing concerns regarding City of Rio Hondo Public Policy or City of Rio Hondo business for both items not on the Agenda and items listed on the agenda. No Public Comments.***
4. Consideration and Action on approving the February 9, 2021 minutes. Commissioner Joseph Lopez had a comment on the Wells Fargo ATM from last commission meeting. Asking why don't we sell it to them. Mr. Medina then stated that it did not belong to us. Minutes to be approved with the typo change of Regular Meeting on January 26, 2021 to Regular Meeting on February 9, 2021. Commissioner Rick Tello made the motion to approve the minutes and was seconded by Commissioner Margaret Perez. The motion passed unanimously.

5. Status Report on expenditures to address Freeze Disaster for Rio Hondo. (Ben Medina) Power went out Sunday and did not come back until Thursday around noon. Mr. Medina mentioned that we kept the water plant running. The water pressure was kept up with; when you keep the water pressure up you do not have to boil. Added that East Rio Hondo and Harlingen were put to boil. \$12,400 in overtime charge. Mayor Olivares then asked if this was affecting our regular budget. Mr. Medina then stated that we will submit for reimbursement. He also mentioned there would be a decrease in sales tax due to Stripes and Mikes Supermarket being closed and Stripes having no gas. Commissioner Joseph Lopez asked if we can invest in a bigger generator, Mr. Medina said we have one. Chief mentioned about possibly having a warming center for residents to keep warm, charge phones, etc. Chief then added when we lost power they couldn't charge body cameras, phones, there was no where to keep warm; basically living out of the ambulance. Used about 100 gallons of diesel. Chief also reported that it was easy for them to fill up generators and firetrucks due to the fact that Stripes would call when they would receive gas. Commissioner Joseph Lopez said that it is important to keep contact, not only with PD but Public Works as well. Maybe invest in some gear for PD and Public Works and have them check it out when weather permits. Motion was made by Commissioner Margaret Perez and seconded by Commissioner Rick Tello. The motion passed unanimously.
6. Consideration and Action on Interlocal Cooperation Agreement Providing For Participation In a Regional Watershed Flood Protection Planning Study. (Ben Medina) An agreement of funding between the City of Rio Hondo, Texas and City of Harlingen, Texas. Mr. Medina mentioned that 10 cities are involved, \$14,000 paid to participate. He stated that it is not paid now but at a later date. Commissioner Rick Tello mentioned that the \$14,000 should be set aside on the budget for next year. Mr. Medina stated \$14,000 is an estimated total. Commissioner Joseph Lopez mentioned that we do need a secondary interconnect. Mr. Medina noted that we do not have a secondary. Commissioner Rick Tello made the motion and was seconded by Commissioner Joseph Lopez and the motion passed unanimously.
7. Consideration and Action on purchasing 285 acre feet of agricultural "push water" from Cameron County Irrigation District Number 6. Mr. Medina stated that our water rides on the back so we have to buy push water which costs between \$10,000 - \$15,000. He stated that is cheaper than last time unless drought gets really bad. Mayor Olivares mentioned that April would be the time to push water. Mr. Medina said if we not have water from now to April it would result in a drought. Mr. Medina mentioned that Rio Hondo is the end of the line, farthest city and last to get the water. Commissioner Joseph Lopez asked where does money come from and Mr. Medina answered from the reserve money and customer monthly charges. Commissioner Margaret Perez made the motion to purchase the 285 acre feet of push water, seconded by Commissioner Joseph Lopez and the motion passed unanimously.
8. Adjournment. Meeting was adjourned at 6:59 p.m.

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## RESOLUTION 2021-005

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIO HONDO, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE 2021-2022 COMMUNITY DEVELOPMENT FUND; AND AUTHORIZING THE MAYOR OR CITY ADMINISTRATOR TO ACT AS THE CITY'S EXECUTIVE OFFICERS AND AUTHORIZED REPRESENTATIVES IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

WHEREAS, the City Council of the City of Rio Hondo desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to- moderate income; and

WHEREAS, it is necessary and in the best interests of the City of Rio Hondo to apply for funding under the Texas Community Development Block Grant Program;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIO HONDO, TEXAS:

1. That a Texas Community Development Block Grant Program application for the 2021-2022 Community Development Fund is hereby authorized to be filed on behalf of the City of Rio Hondo with the Texas Department of Agriculture.
2. That the City's application be placed in competition for funding under the 2021-2022 Community Development Fund.
3. That the application be for up to \$350,000.00 of grant funds to provide street improvements.
4. That the City Council directs and designates the following to act in all matters in connection with this application and the City's participation in the Texas Community Development Block Grant Program:
  - The Mayor or City Administrator shall serve as the City's Chief Executive Officers and Authorized Representatives to execute this application and any subsequent contractual documents;
  - The Mayor or City Administrator are authorized to execute environmental review documents between the Texas Department of Agriculture and the City; and
  - If this application is funded, the Mayor and City Administrator are authorized to execute the Request for Payment Form documents and/or other forms required for requesting funds to reimburse project costs.
5. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.
6. That it further be stated that the City of Rio Hondo is committing up to \$35,000 from its General Fund as a cash contribution toward the construction activities of this street improvements project.



Passed and approved this 23rd day of 2021

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Gustavo Olivares, Mayor  
City of Rio Hondo

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Ben Medina, Jr. City Administrator/ City Secretary  
City of Rio Hondo

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**THE CITY OF RIO HONDO  
CITIZEN PARTICIPATION PLAN  
TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

*Note to Grant Recipients regarding Limited English Proficiency (LEP) requirements:*

In accordance with federal law, if there is a significant number of the population who are non-English speaking residents and are affected by the TxCDBG project, such citizens should have 'meaningful access' to all aspects of the TxCDBG project. To provide 'meaningful access', Grant Recipients may need to provide interpreter services at public hearings or provide non-English written materials that are routinely provided in English. Examples of such vital documents may include Citizen Participation notices (e.g., complaint procedures, hearings notices), civil rights notices, and any other published notice that may allow an eligible person with limited English proficiency to participate in discussing proposed CDBG activities.

For more information, see [LEP.gov](http://LEP.gov)

#### COMPLAINT PROCEDURES

These complaint procedures comply with the requirements of the Texas Department of Agriculture's Texas Community Development Block Grant (TxCDBG) Program and Local Government Requirements found in 24 CFR §570.486 (Code of Federal Regulations). Citizens can obtain a copy of these procedures at the City of Rio Hondo, PO Box 389 or 121 N. Arroyo, Rio Hondo, TX 78583, 956-748-2102, during regular business hours.

Below are the formal complaint and grievance procedures regarding the services provided under the TxCDBG project.

1. A person who has a complaint or grievance about any services or activities with respect to the TxCDBG project, whether it is a proposed, ongoing, or completed TxCDBG project, may during regular business hours submit such complaint or grievance, in writing to the City Administrator, at PO Box 389 or 121 N. Arroyo, Rio Hondo, TX 78583, or may call 956-748-2102.
2. A copy of the complaint or grievance shall be transmitted by the City Administrator to the entity that is the subject of the complaint or grievance and to the City Attorney within five (5) working days after the date of the complaint or grievance was received.
3. The City Administrator shall complete an investigation of the complaint or grievance, if practicable, and provide a timely written answer to person who made the complaint or grievance within ten (10) days.
4. If the investigation cannot be completed within ten (10) working days per 3 above, the person who made the grievance or complaint shall be notified, in writing, within fifteen (15) days where practicable after receipt of the original complaint or grievance and shall detail when the investigation should be completed.
5. If necessary, the grievance and a written copy of the subsequent investigation shall be forwarded to the TxCDBG for their further review and comment.

6. If appropriate, provide copies of grievance procedures and responses to grievances in both English and Spanish, or other appropriate language.

## TECHNICAL ASSISTANCE

When requested, the City shall provide technical assistance to groups that are representative of persons of low- and moderate-income in developing proposals for the use of TxCDBG funds. The City, based upon the specific needs of the community's residents at the time of the request, shall determine the level and type of assistance.

## PUBLIC HEARING PROVISIONS

For each public hearing scheduled and conducted by the City, the following public hearing provisions shall be observed:

1. Public notice of all hearings must be published at least seventy-two (72) hours prior to the scheduled hearing. The public notice must be published in a local newspaper. Each public notice must include the date, time, location, and topics to be considered at the public hearing. A published newspaper article can also be used to meet this requirement so long as it meets all content and timing requirements. Notices should also be prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups.
2. When a significant number of non-English speaking residents are a part of the potential service area of the TxCDBG project, vital documents such as notices should be published in the predominant language of these non-English speaking citizens.
3. Each public hearing shall be held at a time and location convenient to potential or actual beneficiaries and will include accommodation for persons with disabilities. Persons with disabilities must be able to attend the hearings and the City must make arrangements for individuals who require auxiliary aids or services if contacted at least two days prior to the hearing.
4. A public hearing held prior to the submission of a TxCDBG application must be held after 5:00 PM on a weekday or at a convenient time on a Saturday or Sunday.
5. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City shall comply with the following citizen participation requirements for the preparation and submission of an application for a TxCDBG project:

1. At a minimum, the City shall hold at least one (1) public hearing prior to submitting the application to the Texas Department of Agriculture.
2. The City shall retain documentation of the hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the proposed use of funds for three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.

3. The public hearing shall include a discussion with citizens as outlined in the applicable TxCDBG application manual to include, but is not limited to, the development of housing and community development needs, the amount of funding available, all eligible activities under the TxCDBG program, and the use of past TxCDBG contract funds, if applicable. Citizens, with particular emphasis on persons of low- and moderate-income who are residents of slum and blight areas, shall be encouraged to submit their views and proposals regarding community development and housing needs. Citizens shall be made aware of the location where they may submit their views and proposals should they be unable to attend the public hearing.
4. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City must comply with the following citizen participation requirements in the event that the City receives funds from the TxCDBG program:

1. The City shall also hold a public hearing concerning any substantial change, as determined by TxCDBG, proposed to be made in the use of TxCDBG funds from one eligible activity to another again using the preceding notice requirements.
2. Upon completion of the TxCDBG project, the City shall hold a public hearing and review its program performance including the actual use of the TxCDBG funds.
3. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, for either a public hearing concerning substantial change to the TxCDBG project or for the closeout of the TxCDBG project, publish notice in both English and Spanish, or other appropriate language and provide an interpreter at the hearing to accommodate the needs of the non-English speaking residents.
4. The City shall retain documentation of the TxCDBG project, including hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the actual use of funds for a period of three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.

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Gustavo Olivares, Mayor

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Date

**LA CIUDAD DE RIO HONDO**  
**PLAN DE PARTICIPACIÓN CIUDADANA**  
**PROGRAMA DE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

*Nota a los receptores de subvención en relación a requisitos de Dominio Limitado del Inglés:*

De acuerdo con la ley federal hay un número significativo de población que son residentes y que no hablan inglés y son afectados por el proyecto TxCDBG, estos ciudadanos deben tener "acceso significativo" a todos los aspectos del proyecto TxCDBG. Para proporcionar "acceso significativo", receptores de la subvención pueden ser utilizados para proporcionar servicios de interpretación en las audiencias públicas o proporcionar materiales no escritos en inglés que se proporcionan de manera rutinaria en Inglés. Para obtener más información, consulte LEP.gov.

#### PROCEDIMIENTOS DE QUEJA

Estos procedimientos de queja cumplen con los requisitos del Departamento de Programa de Agricultura de Texas Community Development Block Grant (TxCDBG) y los requisitos del gobierno local de Texas se encuentran en 24 CFR §570.486 (Código de Regulaciones Federales). Los ciudadanos pueden obtener una copia de estos procedimientos en la Ciudad de Rio Hondo, PO Box 389 o 121 N. Arroyo, Rio Hondo, TX 78583, 956-748-2102 en horario de oficina.

A continuación se presentan los procedimientos formales de quejas y quejas relativas a los servicios prestados en el marco del proyecto TxCDBG.

1. Una persona que tiene una queja o reclamación sobre cualquiera de los servicios o actividades en relación con el proyecto TxCDBG, o si se trata de una propuesta, en curso o determinado proyecto TxCDBG, pueden durante las horas regulares presentar dicha queja o reclamo, por escrito a la Ciudad de Rio Hondo, PO Box 389 o 121 N. Arroyo, Rio Hondo, TX 78583, o puede llamar a 956-748-2102.
2. Una copia de la queja o reclamación se transmitirá por el Administrador de la ciudad a la entidad que es encargada de la queja o reclamación y al Abogado de la Ciudad dentro de los cinco (5) días hábiles siguientes a la fecha de la queja o día que la reclamación fue recibida.
3. El Administrador de la ciudad deberá cumplir una investigación de la queja o reclamación, si es posible, y dara una respuesta oportuna por escrito a la persona que hizo la denuncia o queja dentro de los diez (10) días.
4. Si la investigación no puede ser completada dentro de los diez (10) días hábiles anteriormente, la persona que hizo la queja o denuncia sera notificada, por escrito, dentro de los quince (15) días cuando sea posible después de la entrega de la queja original o quejas y detallará cuando se debera completar la investigación.
5. Si es necesario, la queja y una copia escrita de la investigación posterior se remitirán a la TxCDBG para su posterior revisión y comentarios.
6. Se proporcionara copias de los procedimientos de queja y las respuestas a las quejas, tanto en Inglés y Español, u otro lenguaje apropiado.

## ASISTENCIA TÉCNICA

Cuando lo solicite, la Ciudad proporcionará asistencia técnica a los grupos que son representantes de las personas de bajos y moderados ingresos en el desarrollo de propuestas para el uso de los fondos TxCDBG. La Ciudad, en base a las necesidades específicas de los residentes de la comunidad en el momento de la solicitud, deberá determinar el nivel y tipo de asistencia.

## DISPOSICIONES AUDIENCIA PÚBLICA

Para cada audiencia pública programada y llevada a cabo por la Ciudad, se observarán las disposiciones siguientes de audiencias públicas:

1. Aviso público de todas las audiencias deberá publicarse al menos setenta y dos (72) horas antes de la audiencia programada. El aviso público deberá publicarse en un periódico local. Cada aviso público debe incluir la fecha, hora, lugar y temas a considerar en la audiencia pública. Un artículo periodístico publicado también puede utilizarse para cumplir con este requisito, siempre y cuando cumpla con todos los requisitos de contenido y temporización. Los avisos también deben ser un lugar prominente en los edificios públicos y se distribuyen a las autoridades locales de vivienda pública y otros grupos interesados de la comunidad.
2. Cuando se tenga un número significativo de residentes que no hablan inglés serán una parte de la zona de servicio potencial del proyecto TxCDBG, documentos vitales Rio Hondo las comunicaciones deben ser publicados en el idioma predominante de estos ciudadanos que no hablan inglés.
3. Cada audiencia pública se llevará a cabo en un momento y lugar conveniente para los beneficiarios potenciales o reales e incluirá alojamiento para personas con discapacidad. Las personas con discapacidad deben poder asistir a las audiencias y la Ciudad debe hacer los arreglos para las personas que requieren ayudas o servicios auxiliares en caso de necesitarlo por lo menos dos días antes de la audiencia será pública.
4. Una audiencia pública celebrada antes de la presentación de una solicitud TxCDBG debe hacerse después de las 5:00 pm en un día de semana o en un momento conveniente en sábado o domingo.
5. Cuando un número significativo de residentes que no hablan inglés se registra para participar en una audiencia pública, un intérprete debe estar presente para dar cabida a las necesidades de los residentes que no hablan inglés.

La Ciudad deberá cumplir con los siguientes requisitos de participación ciudadana para la elaboración y presentación de una solicitud para un proyecto TxCDBG:

1. Rio Hondo mínimo, la Ciudad deberá tener por lo menos un (1) audiencia pública antes de presentar la solicitud al Departamento de Agricultura de Texas.
2. La Ciudad conservará la documentación de la convocatoria(s) audiencia, un listado de las personas que asistieron a la audiencia(s) , acta de la vista(s), y cualquier otra documentación relativa a la propuesta de utilizar los fondos para tres (3) años a partir de la liquidación de la subvención para el Estado . Dichos registros se pondrán a disposición del público, de conformidad con el Capítulo 552, Código de Gobierno de Texas.

3. La audiencia pública deberá incluir una discusión con los ciudadanos Rio Hondo se indica en el manual correspondiente de aplicación TxCDBG, pero no se limita a, el desarrollo de las necesidades de vivienda y desarrollo comunitario, la cantidad de fondos disponibles, todas las actividades elegibles bajo el programa TxCDBG y el uso de fondos últimos contratos TxCDBG, en su caso. Los ciudadanos, con especial énfasis en las personas de bajos y moderados ingresos que son residentes de las zonas de tugurios y tizón, se fomentará a presentar sus opiniones y propuestas sobre el desarrollo de la comunidad y las necesidades de vivienda. Los ciudadanos deben ser conscientes de la ubicación en la que podrán presentar sus puntos de vista y propuestas en caso de que no pueda asistir a la audiencia pública.
4. Cuando un número significativo de residentes que no hablan inglés se registra para participar en una audiencia pública, un intérprete debe estar presente para dar cabida a las necesidades de los residentes que no hablan inglés.

La Ciudad debe cumplir con los siguientes requisitos de participación ciudadana en el caso de que la Ciudad recibe fondos del programa TxCDBG:

1. La Ciudad celebrará una audiencia pública sobre cualquier cambio sustancial, según lo determinado por TxCDBG, se propuso que se hará con el uso de fondos TxCDBG de una actividad elegible a otro utilizando de nuevo los requisitos de notificación
2. Una vez finalizado el proyecto TxCDBG, la Ciudad celebrará una audiencia pública y revisara el desempeño del programa incluyendo el uso real de los fondos TxCDBG.
3. Cuando un número significativo de residentes que no hablan inglés se puede registra para participar en una audiencia pública, ya sea para una audiencia pública sobre el cambio sustancial del proyecto TxCDBG o para la liquidación del proyecto TxCDBG, publicará un aviso en Inglés y Español u otro idioma apropiado y se proporcionara un intérprete en la audiencia para dar cabida a las necesidades de los residentes.
4. La Ciudad conservará la documentación del proyecto TxCDBG, incluyendo aviso de audiencia(s), un listado de las personas que asistieron a la audiencia(s), acta de la vista(s), y cualquier otro registro concerniente al uso real de los fondos por un período de a tres (3) años a partir de la liquidación del proyecto al estado.

Dichos registros se pondrán a disposición del público, de conformidad con el Capítulo 552, Código de Gobierno de Texas.

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Gustavo Olivares, Alcalde

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Fecha

7

RESOLUTION 2021-006

A RESOLUTION SUPPORTING CITY OF RIO HONDO'S APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION'S 2019 TRANSPORTATION ALTERNATIVES SET-ASIDE (TA) / SAFE ROUTES TO SCHOOL-INFRASTRUCTURE (SRTS) CALL FOR PROJECTS

WHEREAS, the Texas Department of Transportation issued a call for projects in February 2019 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TA) and/or Safe Routes to School-Infrastructure (SRTS) Programs; and

WHEREAS, the TA funds may be used for construction of pedestrian and/or bicycle infrastructure. The TA funds require a local match, comprised of cash, plus in-kind contributions, if any. The City of Rio Hondo would be responsible for all non-reimbursable costs. The City of Rio Hondo would be responsible for 100% of overruns, if any, for TA funds; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF RIO HONDO THAT: The City of Rio Hondo supports funding this project(s) as described in the 2019 TA/SRTS Detailed Application (including the construction budget, the department's 15% administrative cost, and the required local match, if any) and is willing to commit to the project's development, implementation, construction, maintenance, management, and financing. The City of Rio Hondo is willing and able to enter into an agreement with the department by resolution or ordinance, should the project be selected for funding.

DULY PASSED by majority vote of all members of the City Commission of the City of Rio Hondo on the 23rd day of March 2021.

\_\_\_\_\_  
Gustavo Olivares, Mayor

\_\_\_\_\_  
Ben Medina, Jr. City Administrator/City Secretary



## TA COST PARTICIPATION SUMMARY



<b>Federal Participation</b>		<b>\$1,085,284</b>
Construction Costs	<b>\$947,663</b>	
TxDOT Administrative Costs	<b>\$137,621</b>	
<b>State Participation</b> (Only if an EDCP reduction is authorized)		<b>\$185,789</b>
<b>Local In-Kind Participation</b> (Requires approval)		<b>\$37,735</b>
<b>Local Cash Participation</b> (local match TxDOT admin must be in cash)		<b>\$47,797</b>
Construction Costs	<b>\$38,238</b>	
TxDOT Administrative Costs	<b>\$9,559</b>	
<b>Total Project Value/Estimated Cost</b>		<b>\$1,356,606</b>

## TA PROJECT COMMITMENT



The applicant confirms understanding of the following requirements by checking boxes and signing below.

- This is a reimbursement program. If the project sponsor implements any stage of the project, then they must finance that phase until reimbursement funds are available. Invoices must be submitted with proper documentation on a regular basis (typically monthly, but no less than quarterly).
- If TxDOT implements the project on behalf of the project sponsor, then any local match would be due in full to TxDOT prior to commencement of each phase of project development or construction. Project selection does not guarantee that TxDOT will implement a project on behalf of any recipient.
- Until authorized by TxDOT with a notice to proceed, the project sponsor must not enter into a contract or incur costs for any aspect of the project (including in-kind contributions) for which the project sponsor is seeking federal participation. Otherwise, the project sponsor risks incurring costs that will not be reimbursed or credited.
- Project sponsors may manage elements of the project development process with written TxDOT approval. To receive approval, the project sponsor acknowledges that they must complete a Special Project Approval form in accordance with 43 TAC §15.52 and undergo a Risk Assessment.
- For TA projects, the project sponsor understands they are responsible for providing a local match (including cash, allowable in-kind expenses, and/or use of EDCP reduction) to cover 20% of the total project cost (including TxDOT Administrative costs). Depending on approved local match options, TxDOT will reimburse a portion of the total expenses on each invoice submitted with proper documentation of expenses.
- For TA projects, the project sponsor understands that eligibility for the Economically Disadvantaged County Program (EDCP) is subject to annual review. If an adjustment is granted, the adjustment percentage in effect for the county at the time the program call is initiated will be used. Should the county become ineligible for the EDCP adjustment prior to execution of the local agreement between TxDOT and the project sponsor, the Project Sponsor would be responsible for the full 20% local match for construction.
- For TA projects, the project sponsor must fund any project costs in excess of the amounts indicated in the budget entered into this detailed application and/or the amount awarded by the commission (i.e., project cost overruns).

\_\_\_\_\_

*Signature*

\_\_\_\_\_

*Print Name and Title*

\_\_\_\_\_

*Date*

\_\_\_\_\_

*Telephone Number*

Refer to TxDOT's 2019 TA/SRTS Detailed Application Instructions for submittal instructions.

## TA COST PARTICIPATION SUMMARY



<b>Federal Participation</b>		<b>\$1,085,284</b>
Construction Costs	<b>\$947,663</b>	
TxDOT Administrative Costs	<b>\$137,621</b>	
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<b>Total Project Value/Estimated Cost</b>		<b>\$1,356,606</b>

## TA PROJECT COMMITMENT



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- This is a reimbursement program. If the project sponsor implements any stage of the project, then they must finance that phase until reimbursement funds are available. Invoices must be submitted with proper documentation on a regular basis (typically monthly, but no less than quarterly).
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- Until authorized by TxDOT with a notice to proceed, the project sponsor must not enter into a contract or incur costs for any aspect of the project (including in-kind contributions) for which the project sponsor is seeking federal participation. Otherwise, the project sponsor risks incurring costs that will not be reimbursed or credited.
- Project sponsors may manage elements of the project development process with written TxDOT approval. To receive approval, the project sponsor acknowledges that they must complete a Special Project Approval form in accordance with 43 TAC §15.52 and undergo a Risk Assessment.
- For TA projects, the project sponsor understands they are responsible for providing a local match (including cash, allowable in-kind expenses, and/or use of EDCP reduction) to cover 20% of the total project cost (including TxDOT Administrative costs). Depending on approved local match options, TxDOT will reimburse a portion of the total expenses on each invoice submitted with proper documentation of expenses.
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- For TA projects, the project sponsor must fund any project costs in excess of the amounts indicated in the budget entered into this detailed application and/or the amount awarded by the commission (i.e., project cost overruns).

\_\_\_\_\_

*Signature*

\_\_\_\_\_

*Print Name and Title*

\_\_\_\_\_

*Date*

\_\_\_\_\_

*Telephone Number*

Refer to TxDOT's 2019 TA/SR/TA Detailed Application Instructions for submittal instructions.

# TA BUDGET SUMMARY



## 35. TA Project Budget Summary (many lines automatically populate)

Total Itemized Construction Cost Estimate (topic 30 total, from page 8)	1.	\$1,050,224
Total Additional Construction-Related Costs (topic 31 total, from page 9)	2.	\$96,620
<b>Total Construction Cost Estimate (line 1 + line 2)</b>	<b>3.</b>	<b>\$1,146,844</b>
TxDOT Administrative Cost (15% of line 3)	4.	\$172,027
<b>Total Project Cost Estimate [line 3 + line 4 ( Unless EDCP or In-kind authorized )]</b>	<b>5.</b>	<b>(see line 14)</b>
Federal Funds Requested (80% Maximum)	80%	of line 5
Local Match Required (20% Minimum)	<b>20%</b>	of line 5
	6.	(see line 15)
	7.	(see line 18)

Project sponsors may increase the required Local Match by adjusting the Local Match percentage in the box above. If the Economically Disadvantaged Counties Program (EDCP) reduction is applied (amount shown in number 8 below) and/or an eligible in-kind contribution is identified (amount shown in line 10), then the federal/local share will be fixed at 80% federal participation and 20% local match (refer to calculations numbered 8 through 18).

### Economically Disadvantaged Counties Program (EDCP) Reduction (Must be authorized by TxDOT)

Allowable EDCP Adjustment	Cameron: 71%	8a.	\$162,852
Additional EDCP Adjustment	10%	8b.	\$22,937
<b>Total EDCP Adjustment</b>	<b>Total 81%</b>	<b>8c.</b>	<b>\$185,789</b>

### Construction Cost Eligible for In-kind Contributions

Total Construction Cost Estimate (line 3 above)	\$1,146,844
Construction Cost using EDCP for local match	- \$928,944
<b>Construction Cost Eligible for In-kind Contribution</b>	<b>9. \$217,900</b>

### Eligible In-kind Contributions (Must be authorized by TxDOT)

Total In-kind cost(s) from topic 33 on page 9 or a maximum of 25% of line 9, whichever is less.	10.	\$37,735
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<b>Total Construction Cost Estimate (line 3)</b>	<b>11.</b>	<b>\$1,146,844</b>
Eligible in-kind contributions (line 10)	12.	\$37,735
TxDOT Administrative Cost (line 4)	13.	\$172,027
<b>Total Project Value Estimate (line 11 + line 12 + line 13)</b>	<b>14.</b>	<b>\$1,356,606</b>
<b>Total Federal Participation (fixed at 80% of line 14 only when EDCP and/or In-kind applied)</b>	<b>15.</b>	<b>\$1,085,284</b>
<b>Total Local Match (fixed at 20% of line 14 only when EDCP and/or In-kind applied)</b>	<b>16.</b>	<b>\$271,321</b>

### LG Match Adjustment

Total EDCP Reduction (line 8)	\$185,789
Eligible In-kind contributions (line 10)	+ \$37,735
<b>Total LG Match Adjustment</b>	<b>17. \$223,524</b>
<b>LG Cash Match Required (line 16 - line 17)</b>	<b>18. \$47,797</b>

**31. Additional Construction-Related Costs:**

Work Activities	Quantity	Unit	Unit Price	Amount
MISCELLANEOUS				\$0
MOBILIZATION (10% OF SUBTOTAL COSTS)	1	LS	\$28,630.00	\$28,630
BARRICADES, SIGNS AND TRAFFIC HANDLING	1	MO	\$3,000.00	\$3,000
				\$0
FROM FM 106 TO 0.215 MI. S. OF FM 106				\$0
(ALONG SH 345) BIKE LN STRIPING / SIGNING	1	LS	\$7,760.00	\$7,760
FROM FM 1846 TO SH 345				\$0
(ALONG FM 106) BIKE LN STRIPING /SIGNING	1	LS	\$45,850.00	\$45,850
FROM FM 106 TO 0.220 MI. S. OF FM 106				\$0
(ALONG FM 1846) BIKE LN STRIPING / SIGNING	1	LS	\$11,380.00	\$11,380
<b>Total:</b>				<b>\$96,620</b>

**32. SRTS Project Design (PS&E) and Environmental Costs**



Eligible costs to develop PS&E and environmental documentation may be included in the request for SRTS funds. Identify proposed engineering cost to be incurred by the project sponsor after project selection and after authorization to proceed. Only include costs if seeking reimbursement for these activities. Provide documentation of estimated engineering costs.

Label attachment(s) as **Q - SRTS Project Design** - no more than 2 pages.

Work Activities	Cost/Value
Environmental Document	\$5,230
Survey & Utility Locates 7,500 /Mile)	\$11,125
Develop TCP for Sidewalks Improvements	\$6,250
Develop Plan Sheets for Sidewalk Improvements	\$11,567
Project Site Visits	\$2,280
Meetings and Coordination Management	\$1,036
<b>Total:</b>	
	<b>\$37,488</b>

**33. TA Project Design (PS&E) and Environmental Costs (In-Kind Contributions)**



Eligible costs to develop PS&E and environmental documents may be considered as In-Kind contributions for TA projects. In-kind contributions are eligible cost(s) proposed to reduce the project sponsor's cash match for construction. Identify proposed in-kind contribution costs to be incurred by the project sponsor after project selection and after authorization to proceed. Provide documentation of estimated in-kind costs.

Label attachment(s) as **R - In-Kind Contributions** - No more than 2 pages.

Work Activities	Cost/Value
Environmental Document	\$4,100
Survey & Utility Locates 7,500 /Mile)	\$10,662
Develop TCP for Sidewalks Improvements	\$8,323
Develop Plan Sheets for Sidewalk Improvements	\$12,940
Project Site Visits	\$1,710
<b>Total:</b>	
	<b>\$37,735</b>